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MEMORANDUM FOR: Chief, Intelligence School   26 March 1957

SUBJECT   : Weekly Activities Report #13
                    20 March through 26 March 1957

I. Progress on Training Aids

    A. Intelligence B.3
        1. Display layouts of Document Division/OCR
        2. One large chart on Clandestine Collection

    B. Language and Area Training
        1. Layout and compiling Polish Reader, including design and finished art for cover of reader and map of Poland
        2. Layout and compiling beginners' Russian Reader, including design and finished art for cover of reader and map of Russia
        3. Layout and compiling Slovak Reader including design and finished art for cover of reader and map
        4. Layout and compiling Bulgarian Reader including design and finished art for cover and map of Bulgaria
        5. Layout and compiling Czech Reader including design and finished art for cover and map of Czechoslovakia
        6. Japanese Ideographs, Volume 2, to be vari-typed for Language Training Reference Manual suspended at present due to workload
        7. Thirteen signs to be used on doors
        8. Fifteen enlarged photos to be dry-mounted on hardback and titles to be lettered
        9. Eight large charts to be dry-mounted in hardback
        10. Monetary displays of 14 countries and title to be brush lettered for a large pegboard display
        11. One large map of China to be mounted on muslin and to be colored and lettered

    C. Film Production Branch/OTR
        1. Brush lettered title for film 77% complete

    D. AD and Staffs/OCR
        1. Large chart, "Organization of OCR," for formal presentation in layout stage

    E. Office of Security
        1. Eight pictures to be dry-mounted on hardback with protective covering

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II. Training Aids Completed

A. Intelligence B.3
   1. One map enlarged for classroom use
   2. Three name plates

B. Language and Area Training
   1. Eight enlarged photos dry-mounted and titles lettered

C. Operations O.8
   1. Three name plates

D. AEO/DD/P
   1. Layouts and finished art for 11 color slides and vu-graphs

Acting Chief, Visual Aids Section

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2

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